

~~SECRET~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 31 March 1960

FROM : Chief, Plans and Policy Staff

CONFIDENTIAL

SUBJECT: Weekly Activity Report #13

1. WH/4

DTR and DDTR have been informed orally of current WH/4 activity and support planning, including personnel and training support required of OTR. (Both [] have had to devote a considerable amount of time to this activity during the past two weeks.)

25X1

25X1

In [] 28 March 1960 support meeting relative to [] reported the following OTR support that has been and will be provided to WH/4:

25X1

25X1

a. [] assigned permanently to the project.

25X1

b. [] acted as member of survey team and consultant on overseas training area and PM program.

25X1

c. The air/maritime beacon ordered for OTR released to the project, subject to replacement as soon as possible by Logistics.

d. [] and the A&E Staff ready to begin psychological assessments as soon as desired.

25X1

e. [] released to WH/4 subject to his personal desires in the matter.

25X1

f. A list of LAS voluntary Spanish language teachers given to WH/4 to assist their search for interpreters.

g. OTR's offer to provide temporary duty training instructors as required subject to over-all OTR commitments and manpower limitations.

CONFIDENTIAL~~SECRET~~

~~SECRET~~

*DDS has
been invited*

25X1

3. IOTP

Pursuant to informal query from EA-DD/S, Dr. Eccles will provide him with a list of JOT's who have been assigned to DD/S since the Program's inception. Where we have this information, we will try also to inform [] where the ex-JOT or JOT is now located.

25X1

In reply to another question raised by [] it is the consensus that management training as such would be of only marginal value to JOT's until after they have had a tour of productive duty in an Agency component. However, the Introduction to Overseas Effectiveness course, which we hope to make mandatory for JOT's going to the Clandestine Services, contains very pertinent material on human relations, etc., from the behavioral sciences. Also, it seems appropriate to include management or supervisory training in the curriculum for those JOT's who are candidates for DD/S assignments and career service.

25X1

4. Clerical Training

During his weekly meeting with C/PPS on 29 March, [] noted that he had heard that COPS recently had signed off on a lengthy book dispatch on the subject of proper preparation of multi-lithed reports. He asked whether or not OTR now provides training in the multilith. [] C/IS, advises that the multilith is included in the EOD, clerical orientation, but that OTR conducts no formal course in the multilith process. IS can and does, however, provide tutorial training on demand.

25X1

25X1

~~SECRET~~

CONFIDENTIAL

~~SECRET~~

5. CAO Course

CONFIDENTIAL

[] completed the CAO and critiqued the course with [] is well aware of the weaknesses of the course and has various suggestions for improvements which [] believes OTR will do well to adopt. Our general description of the course oversells what we are capable of doing in the time allotted. In covering the entire covert action spectrum in 3 weeks (half days) we cannot do more than orient the student on each of the interrelated fields of activity involved. The establishment of a separate [] and PM Operations course will help. Eventually Mr. [] sees the need for separate courses in Political Action, Economic Action, and perhaps others. The present CAO might well become the introduction to successive blocks of instruction teaching "how to do" each of these major activities. Other weaknesses noted were:

25X1

25X1

25X1

25X1

25X1

25X1

a. The course assumes that the students have read the pre-course reading material prior to the opening of the instruction. This was not always the case. In fact, some students felt insufficient time was provided to read all of the materials in the course reading kit which was given to them during the first day of the training.

b. Although problems were involved, no real student participation was required.

c. [] lecture on communism was not sufficiently sophisticated for the level of his audience.

25X1

d. Because of insufficient time, [] didn't have enough opportunity to stress operational doctrine and policy, tying the entire course together.

25X1

Despite the above criticisms and the fact the class was twice disrupted by snowstorms, [] did a good job within the time available. It would help his own presentations if he could attend our Instructor Training course.

25X1

6. External Requests for CIA Officials as Guest Speakers

The Agency Regulation on External Requests for CIA Officials as Guest Speakers [] which was originally drafted in PPS, was published 17 March 1960.

25X1

CONFIDENTIAL

~~SECRET~~

~~SECRET~~

CONFIDENTIAL

7. Career Development Program

The final draft of comments on the IG survey of the career development program was prepared.

8. Language Development Program

The revision of [] the Language Development Program, has been edited by the Regulations Control Staff, coordinated with the IG and General Counsel, and is awaiting authentication by Colonel White. He in turn is waiting for OTR to affirm that the draft has DD/P concurrence and we are hoping to receive this assurance from [] and [] by 1 April. Thereupon Colonel White will authenticate the Headquarters regulation and send the final draft of the field version to DD/P for authentication.

25X1

25X1
25X1

9. Base Development Plan

All but a few loose ends are now in hand for the Base Development Plan [] of the covering paper is just about ready for consideration.

25X1

10. Special Forces

An informal critique of a draft Army Special Forces intelligence manual was forwarded to CA/PMD through C/OS. (An information copy was sent to CO/OS/TR for record.)

11. Hull Committee Report

The OTR contribution to the Agency's "Hull Committee" report was forwarded to SPA-DD/S on 31 March 1960.

25X1

CONFIDENTIAL

4

~~SECRET~~